

REQUIREMENTS FOR ADDITIONS AND IMPROVEMENTS TO HOMES

1. AN OFFICIAL UPDATED 11-1/2 X 17 SURVEY IS REQUIRED TO BE ATTACHED TO THE ACC REQUEST FORM.
2. AN OFFICIAL SET OF STAMPED BLUEPRINTS ARE TO ACCOMPANY THE ACC REQUEST AND SURVEY.
3. MARKED POINTS BY THE SURVEYOR IS REQUIRED ON THE SIDE OF THE HOUSE WHERE THE ADDITION WILL BE ADDED.
4. COPIES FOR OUR FILES OF THE OFFICIAL BLUEPRINTS THAT ARE APPROVED BY THE COUNTY.
5. ONCE PRELIMINARY APPROVAL IS GIVEN BY ACC COMMITTEE, OWNER IS TO FURNISH A COPY OF THE APPROVED PLANS FROM THE COUNTY IN ORDER TO RECEIVE THE FINAL APPROVAL FROM THE ACC COMMITTEE.
6. OWNER MUST SUPPLY A COPY OF THE PERMIT ISSUED BY PALM BEACH COUNTY TO THE COMMITTEE
7. OWNER IS TO CONTACT MANAGEMENT DURING JOB TO ADVISE WHEN INSPECTIONS ARE SO THAT MANAGEMENT IS PRESENT WHEN THE COUNTY INSPECTOR IS ONSITE DOING INSPECTION.
8. THE ACC COMMITTEE AT ANYTIME MAY CONDUCT AN INSPECTION OF THE PROJECT TO VERIFY IT IS IN COMPLIANCE WITH WHAT WAS APPROVED.
9. ONCE THE ADDITION IS COMPLETE, OWNER IS TO CONTACT THE ACC COMMITTEE SO THEY MAY CONDUCT THEIR FINAL INSPECTION.
10. OWNER MUST SUPPLY A COPY OF THE FINAL SIGN OFF FROM THE COUNTY.
11. OWNERS FOR THEIR OWN PROTECTION SHOULD USE LICENSED & INSURED CONTRACTORS. A COPY OF EACH CONTRACTOR'S LICENSE AND PROOF OF INSURANCE MUST BE ATTACHED TO THIS REQUEST.
12. NO VENDOR SIGNAGE IS ALLOWED IN THE PERMIT BOX OR ON ANY PORTION OF THE PROPERTY BEFORE, DURING OR AFTER CONSTRUCTION.